

COUNCIL WORK SESSION AGENDA MINUTES
CITY OF FOLEY
CONFERENCE ROOM, 407 E. LAUREL AVENUE
FOLEY, ALABAMA
MONDAY, AUGUST 17, 2009 4:00 P.M.

Mayor Pro Tem Wayne Trawick called the meeting to order at 4:00 p.m. Those in attendance were Council Members Ralph Hellmich, Charlie Ebert, Vera Quaites and Rick Blackwell. Absent: Mayor Koniar was delayed on flight in Atlanta, Georgia and was not able to attend the meeting. Also attending were Perry Wilbourne, Sandra Pate, Vickey Southern, Joey Darby, David Wilson, Randy Bishop, Butch Stokes, Miriam Boutwell, David Thompson, Joe Bouzan, Donna Watts, David White, Roger Prewitt, Karen Childress, Leslie Lassitter, Steve Florence, Donald Kollenborn, and Mellinie House.

ACTION ITEMS:

1. Approve Work Session Minutes of August 3, 2009.

Councilman Blackwell made a motion to approve and Councilman Ebert seconded the motion. The vote passed unanimously.

2. There are no Consent Agenda for August 17, 2009.

3. Consider the following Board appointments/reappointments: Museum Board- Kenneth Underwood to replace Charles Boller, term expired 7/21/09; Construction Board of Adjustments and Appeals- Erick Crosby, term expired 8/7/09.
Moved to Council agenda.

Both appointments were moved to Council Agenda under New Business Items #3 and #4.

DISCUSSION ITEMS:

4. Mellinie House & Norris Smiley, U.S. Census Bureau: To discuss role and assessment for filling out forms for 2010 U.S. Census.

Ms. Mellinie introduced herself as the Partnership Specialist for the U.S. Census Bureau and said they are requesting the City's assistance in preparing for the 2010 Census. Ms. House reported that beginning this year, they are comparing the LUCA (Local Updated Census Addressing) database to their E-911 database and coded the homes to ensure that they get the census information back. She reported that in the 2000 Census, only 58% of Foley residents returned the Census forms, meaning that 42% did not return their census forms. She noted it is very important to have a good response to the census, as federal funding depends on census results. The 2010 Census asks only ten questions; name, address, age, number of people in the household, whether they rent or own home, ethnicity, etc. The census data has to be to the president by Dec 21, 2010. The Bureau is forming Complete Count Committee's to help areas promote the 2010 Census. The goal is to educate and coordinate with the media; businesses; communities; faith-based organizations, etc. to promote awareness of the Census. Ms. House encouraged Councilmembers to become involved and to partner with the Census efforts by forming a Complete Count Committee. Once organized, she will come back to further coordinate efforts. Miriam Boutwell reported she has scheduled a meeting with Ms. House on Thursday regarding the Complete Count Committee which will be a general meet and greet session and training. Ms. House reported the census efforts would create some jobs and she encouraged everyone to visit the website at <http://www.2010census.jobs.gov> or to call 866-861-2010 for more information.

5. Consider a resolution approving a quarter page tabloid advertisement for the 59th Annual Baldwin County Fair.

Resolution moved to Council Agenda.

6. Miriam Boutwell/ Meg Hellmich:
 - A. Consider Amendments to Electrical Contractor Ordinance regarding Business Licenses. If consensus move to Ordinance to Council Agenda.
 - B. Consider Amendments to Electrical Contractor Ordinance regarding Building Permits. If consensus move to Ordinance to Council Agenda.

A) The first reading of an Ordinance was moved to the Council Agenda. B) The first reading of an Ordinance was moved to the Council Agenda.

7. Miriam Boutwell: Appoint an alternate for the Construction Board of Adjustment & Appeals

Councilman Trawick recommended Randy Arp to fill the alternate position and this item was moved to Council Agenda under New Business as #5.

8. Karen Childress: Consider Resolution approving a Memorandum of Understanding between the City of Foley and Hutchinson, Moore, & Rauch, LLC. If consensus move Resolution to Council Agenda.

The resolution was moved to Council Agenda.

9. Joe Bouzan:
 - A. Consider Resolution rescinding Resolution #3542-08 and rejecting all bids received on the Foley Event Center Project.
 - B. Consider request approval to have three parcels of railroad property located in Stapleton appraised.

A) Resolution was moved to Council Agenda. B) Joe Bouzan reported he would like to have the remaining three railroad parcels appraised so they can be offered to adjacent landowners. A resolution approving appraisals on the three parcels of railroad property, plus, approval of an appraisal for a parcel of land currently in dispute of ownership, all in an amount not to exceed \$12,000, was moved to the Council agenda.

10. David Thompson:
 - A. Consider Resolution authorizing David Thompson to purchase a used truck not to exceed \$10,000. This is a budgeted Item.
 - B. Consider Amending Ordinance 830-05 to include a section on inflatable's in the park and Hold Harmless Agreements.
 - C. Consider approving The Society for Creative Anachronism, Inc.'s request to use Heritage Park for Medieval Weapons practice and meeting on Sunday's.

A) David Thompson reported he found a pickup truck at Moyer Ford that they are willing to negotiate the price. They did not find a suitable truck in another department that was not being used. Effective September 1, 2009, a truck will be moved from Community Development to the motor pool due to a recent employee retirement in that department. Resolution to approve David Thompson's request was moved to Council Agenda. B) The Ordinance was moved to the Council Agenda for first reading. C) There was consensus to approve the request for use of the park. This item was moved to the Council Agenda for voice vote.

11. Butch Stokes:
 - A. Consider resolution approving HMR's construction surveillance contract for the North Airport Drive Extension.

- B.** Consider resolution accepting and awarding S. A. Graham's bid for the North Airport Drive Extension Project.
- C.** Consider resolution accepting M. G. Marine's contract for storm water drainage pipe repairs at Bay View Drive. This is not a budgeted item.
- D.** Consider resolution to memorialize additional items for storm water drainage pipe repairs at Durby Lane.
- E.** Discuss/update on NW Quadrant Drainage Project.
- F.** Discuss authorizing revised lease agreement and memorandum of lease agreement with Southern Communications Services Inc. DBA Southern Link Wireless. If consensus move Resolution to Council Agenda.

A) Resolution was moved to the Council agenda. B) A resolution was moved to the Council agenda. C) A resolution was moved to the Council Agenda. D) A resolution was moved to the Council agenda. E) Mayor Koniar was to report on this item, but due to his absence, this item was carried over. F) Butch Stokes reported there were minor changes to the original lease, although nothing significant, and he recommended approval of the revised lease. Resolution was moved to the Council agenda.

- 12. Leslie Lassitter/ Butch Stokes: Discuss/Update Graham Creek Nature Preserve Roads.

Leslie reported they are looking at a direct access gravel road into Graham Creek off of Bay View Drive. The funds need to be spent by the end of September. They are currently working on signage and the boat launch is completed. A six-month extension has been requested. The other road would be off of the Foley Beach Express via Roscoe Road. The road would lead to the trail head and center. Leslie reported \$66,543 is the total cost and the City has grant money coming in for what funds have been previously spent on the canoe launch. A resolution was moved to Council Agenda to approve the expenditures for the Graham Creek Nature Preserve Access Road.

- 13. Joey Darby: Consider Resolution approving the purchase of upgrades to the Fire Department's ACU-1000 communication console.

A resolution was moved to the Council agenda.

- 14. Sandra Pate: Consider resolution amending the FY 2008-09 General Fund Operating Budget to correct administrative error regarding credit entries which were erroneously entered into the budget regarding health care savings.

A resolution was moved to the Council agenda.

- 15. Perry Wilbourne: Consider Resolution approving purchase of ad for the Stan Mahoney Memorial Junior Fishing Tournament (formerly Wolf Bay Watershed Watch's Junior Fishing Rodeo) book.

A resolution to approved expenditure for \$300.00 was moved to the Council agenda.

- 16. Sue Steigerwald: Consider Resolution acknowledging the Mayor's acceptance of First National Bank of Baldwin County's Request for Proposal. If consensus move Resolution to Council Agenda.

Carried over.

ADD ONS:

- 17. Discuss Generations Church request to have a live band in Max Griffin Park on Saturday, August 29, 2009 from 2:00 – 5:00 p.m. as part of their outreach program. They would like to hold a monthly outreach program. Please see the attached letter.

After minor discussion, it was decided there was not enough time to fully research this request. Mayor Pro Tem Trawick requested a letter be sent notifying the requesting party that their request was being denied due to the short time frame. The letter should request that next time they send their request in sooner and that a representative should be present at the meeting to answer questions, etc. regarding any future requests.

18. Steve Florence and Sheila Hodges, South Alabama Commercial Laundry: Thank you to the Council and invitation to see them.

Mr. Steve Florence addressed the Council and expressed his thanks and appreciation to the City for their support of the Commercial Laundry. He invited everyone to come and see the facility and that best time to come is in the morning. He noted that in a couple of years, the facility will be certified as a “green” facility. No formal action was required.

19. Miriam Boutwell: Appoint an alternate to the Zoning Board of Adjustments and Appeals.

Miriam reported Jimmy Donaldson was moved from the alternate position to full board member to take Stan Mahoney’s place. Mayor Pro Tem Trawick asked the Council to give some thought to who might be qualified that they could recommend for serving on this board as an alternate. Carried Over.

INFORMATION ITEMS:

20. Lodging Tax Report, Rental Tax Report and 2% Sales Tax Report.
21. Thank you letter from the Foley Housing Authority.