

Foley Historical Commission Meeting Minutes

January 12, 2010

I. Call to order

Chairperson Newlan called to order the meeting of the Foley Historical Commission at 1:00 pm on 1/12/2010 in the Council Chambers at City Hall.

II. Roll call

The following persons were present: Chairperson Lewis Newlan, Ms. Bonnie Donaldson, Mr. Jack Purser, Ms. Barbara Ingram, and Ms. Barbara Wagner. Absent Members: Ms. Carolyne Hollis and Ms. JaNay Dawson. Others Present: Mr. Tim Bell, Mr. Joe Hostetler, Mr. Chuck Lay, Ms. Katie Garrett and Ms. Jessica Nelson.

III. Approval of minutes from last meeting

There was a motion by Ms. Barbara Wagner and a second by Ms. Barbara Ingram to approve the minutes from the 12/14/2009 meeting. There were none opposed and the minutes were approved.

IV. Committee Reports

a) None

V. Informational Items

a) Introduction of Historic Preservation intern, Katie Garrett.

VI. Old Business

a) None

VII. Consideration of Applications

a) An application for a Certificate of Appropriateness was considered for Joe Hostetler DBA Good and Plenty Foods, 320 N McKenzie Street. Approval was requested for a mobile eatery for the purpose of selling homemade ice cream. Mr. Joe Hostetler gave the Commission a brief account of his background and business. The proposed 35' Fifth-wheel trailer would be placed in front of the existing structure. The existing building would be used for office space, storage, and restroom facilities for the public. He will be adding large potted plants to appropriately landscape around his trailer. Mr. Tim Bell, the property owner commented and noted that the unit would remain mobile and that there would be no change to the property itself. Mr. Chuck Lay verified that it would be hooked up like a recreational vehicle. He noted that since it would be temporary that the permit would need to be renewed every six months. The Commissioners discussed the signage size and color, landscaping and the awning size.

Chairperson Newlan reminded the Commission of the requirements stated in Ordinance 1060-08 and the Design Guidelines. After further discussion and consideration, Ms. Barbara Ingram made a motion to approve the application for a Certificate of Appropriateness contingent upon the applicant's compliance with the Design Guidelines regulations on signage color and size and the awning size. The vote passed unanimously on a second by Mr. Jack Purser.

VIII. New business

- a) Chairman Newlan stated that he would be dividing the responsibilities of the commission. He assigned each member an area according to his or her expertise. Mr. Jack Purser will review each application for compliance with the Design Guidelines. He will also review the Design Guidelines and Ordinances and provide input as necessary. Ms. Bonnie Donaldson will remain the resident Historian and provide historic photographs and dates of construction for properties as needed. Mrs.Carolyn Hollis will represent the interest of the Downtown business owners. Ms. Barbara Wagner will provide a general overview of the big picture. Ms. Barbara Ingram will assist with grant writing and in situations where outside assistance and/or funding is necessary. Chairman Newlan noted that he would not be assigning Ms. JaNay Dawson a specific area during her first year on the Commission. He stated that he would like for all commissioners to have a Historic Resource Guide so they can refer to properties by their inventory number and reference a current photo.

IX. Visitor Comments

- a) None.

X. Adjournment

With no further business, Ms. Barbara Wagner made a motion that the meeting be adjourned. The vote passed unanimously on a second by Mr. Jack Purser. The meeting was adjourned at 2:00 pm.

Minutes submitted by: _____

Jessica Nelson, Recording Secretary