

Foley Historical Commission Meeting Minutes

November 24, 2009

I. Call to order

Chairperson Hollis called to order the meeting of the Foley Historical Commission at 1:00 pm on 11/24/2009 in the Council Chambers at City Hall.

II. Roll call

The following persons were present: Chairperson Carolyn Hollis, Ms. Bonnie Donaldson, Mr. Lewis Newlan, Mr. Jack Purser, Ms. Barbara Ingram, and Ms. Barbara Wagner. Others Present: Mr. Wayne Hall, Mrs. Phyllis Hall, and Ms. Jessica Nelson.

III. Approval of minutes from last meeting

There was a motion by Mr. Jack Purser and a second by Ms. Barbara Wagner to approve the minutes from the 10/13/2009 meeting. There were none opposed and the minutes were approved.

IV. Committee Reports

- a) Mr. Lewis Newlan reported that he and Ms. Bonnie Donaldson have met regarding the proposed fee schedule for the Historical Commission and was prepared to make a recommendation. Mr. Lewis Newlan made a motion that an appropriate Fee Schedule be recommended by the Historical Commission to the City Council to be \$25.00 for each application or re-application and that the "Double Fee" paragraph of Ordinance 986-07 be included. The motion passed unanimously on a second by Ms. Barbara Ingram.
- b) Ms. Bonnie Donaldson reported that the National Register Nominating Committee has learned that the Foley Cemetery Association for the cemetery east of City Hall began meeting in 1929. It was abandoned in the 1950s. Some plots were purchased, but the owners were not buried there. Pine Rest has a list. The cemetery was re-platted in 1997.

V. Informational Items

- a) Staff Approvals- None.

VI. Old Business

- a) None

VII. Consideration of Applications

- a) P. Hall 111 E Rose Ave- Request change in use of property, repairs/alterations to façade. Sign erection/placement, new construction,

fence, demolition and landscaping modifications. Ms. Barbara Wagner made a motion to approve work as detailed below:

1. Color: Request to repaint using the original red *Mr. Lewis Newlan stated he felt this could be allowed since it was the original historically accurate color of the building.*
2. Signage:
 - a. Request sign placement at Hwy 59 & Rose Ave. *Staff will work with applicant on placement and design.*
 - b. Request to install two new signs one on front of building, one on west side. *Commission approved location. Applicant will work with staff on size and design.*
 - c. Possible sign on east side of building. *Signage only allowed on two sides of building. This is pending signage on the front and west sides of building. If one of those signs is not used then a sign could be placed on the east side with prior staff approval.*
3. Facade:
 - a. Request to remove existing chimney. *Removal was denied. The applicant will work to repair the existing chimney.*
 - b. Request to replace current glass door with solid wood door. Will close wooden door at night. During business hours, the wood door will be open and a storm door resembling the current glass door will be used. *The current door is not historically accurate. The applicant will use a historically accurate wooden door and a screen door.*
 - c. Request to remove the window a/c units. *This item is approved.*
 - d. Request to replace current windows with similar energy saving windows. *This item is approved.*
 - e. Request to install a new silver tin roof on the entire building. *The applicant will install a 5V tin roof, which is historically accurate for this building.*
 - f. Request to remove base of old bathroom located on City property. *This item is approved. Applicant will work with staff and the City Engineer for erosion control.*
 - g. Remove overlap tin that was installed on the west side of the building to connect addition that has been removed. *This item is approved.*
 - h. Reconstruct and install 3-4 sliding doors on west side of building. *The doors are approved but will not be functional for egress. They will be opened during business hours with Plexiglas covers to serve as display windows.*
 - i. Install latticework at base of building. *White latticework is approved.*
 - j. Replace tin sides to cover the lap board siding. *5V Tin, painted Red Approved.*
 - k. Repaint first sign from Farmer's Mutual Co-op. White letters to contrast with Red paint on building. *Applicant will cover this area with 5V tin.*
 - l. Request to remove northern most section of building and replace it with raised patio seating. *This item is approved.*

- m. Remove old trailers. *This item is approved.*
- n. Install ADA compliant ramp from parking lot along side of building to new back door painted red. *This item is approved.*
- o. Install gravel parking lot with three paved handicapped spaces. *This item is approved.*
- p. Repair interior section of west end, add a railing and seating. *This item is approved.*
- q. Install new chain link fence along back of property to connect to existing fence at front. *A wooden fence was approved. Applicant will work with staff for color approval.*
- r. Request to move existing chain link fence forward to meet the southeast corner of the building. *A wooden privacy fence along the back property line was approved. The applicant will retain the view in the front.*
- s. Replace security light on east side of building. *The applicant will leave the existing light or work with staff to determine an appropriate replacement.*
- t. Install tin roof over existing shingles on east end of building. *5V tin is approved.*

The motion passed unanimously on a second by Ms. Bonnie Donaldson.

VIII. New business

- a) The annual CLG report was approved unanimously via email in order to meet the submission deadline.
- b) Ms. Barbara Ingram made a motion to nominate Mr. Lewis Newlan to serve as the 2010 Committee Chairperson and Ms. Barbara Wagner to serve as the Vice Chairperson. The motion passed unanimously on a second by Ms. Bonnie Donaldson.
- c) The following people were discussed to fill the current vacancy: Gill Mueller, JeNay Dawson, Kathleen Parker, Sandy Russell, and Donna Soto. There was consensus for the Recording Secretary to send the list to Council for consideration.
- d) Mr. Lewis Newlan made a motion that a letter of commendation be sent to Mr. Dave Rauch for his service on the Historical Commission. The motion passed unanimously on a second by Ms. Barbara Ingram.

IX. Visitor Comments

- a) None.

X. Adjournment

Chairperson Hollis asked if there was any further business. There being none, she adjourned the meeting at 2:25 pm.

Minutes submitted by: _____
Jessica Nelson, Recording Secretary